



Section 1: Introduction

1. Safety Manual Purpose and Scope

- 1.1 The *Contractor Safety Manual* contains policies and procedures applicable to all contractors and contract employees regarding safety, health, and environmental responsibilities on EQ – The Environmental Quality Company (EQ) premises and for work performed for EQ.
- 1.2 Contractors should review with their employees the sections of this manual that are appropriate to the work to be performed. Sections of this manual will apply to contractors working in all of EQ's premises, whether owned or leased, as well as contractors working on EQ projects at EQ customer sites..
- 1.3 This manual does not replace existing site operational specifications. Approved, site-specific procedures must be followed where applicable.
- 1.4 This manual does not relieve contractors of their responsibility for safety, health, and environmental compliance under law, code, ordinance, or statute.

2. General Information

- 2.1 Throughout this manual, reference to a *contractor* means the contractor's company and the companies of their subcontractors, consultants, vendors, and suppliers. Reference to *contractor's management* means personnel responsible for managing, supervising, or directing contract activities and employees. Reference to an *employee* or *contract employee* means the contractor's employees, and employees of subcontractors, consultants, vendors, and suppliers.
- 2.2 Non-compliance with safety or environmental requirements is treated the same as non-compliance with any contract provision, and may result in work stoppage or employee removal from the premises. Willful or repeated non-compliance may result in contractor dismissal and contract termination.
- 2.3 The *Contractor Safety Manual* is an important part of the EQ safety program and will be issued as part of contract documents. Contractors must ensure that their employees, subcontractors, consultants, vendors, suppliers, and visitors comply with the provisions of this manual while on EQ premises.
- 2.4 Compliance with federal, state, or local codes or regulations is required by law. The *Contractor Safety Manual* is a supplementary document to governmental rules, codes, and regulations having jurisdiction, and does not negate, abrogate, or minimize any provisions of these rules, codes, and regulations. It is intended to supplement and enforce the individual program of the contractor and to coordinate overall safety effort. Contractors are responsible for the safety and health of their employees, subcontractors, consultants, vendors, suppliers, and visitors while on EQ premises.
- 2.5 Safety is considered an integral part of quality control, cost reduction, and job efficiency. Managers and supervisors are accountable for the safety performance demonstrated by their employees.

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